

WELCOME

1. Can you hear me?

Choose telephone

OR

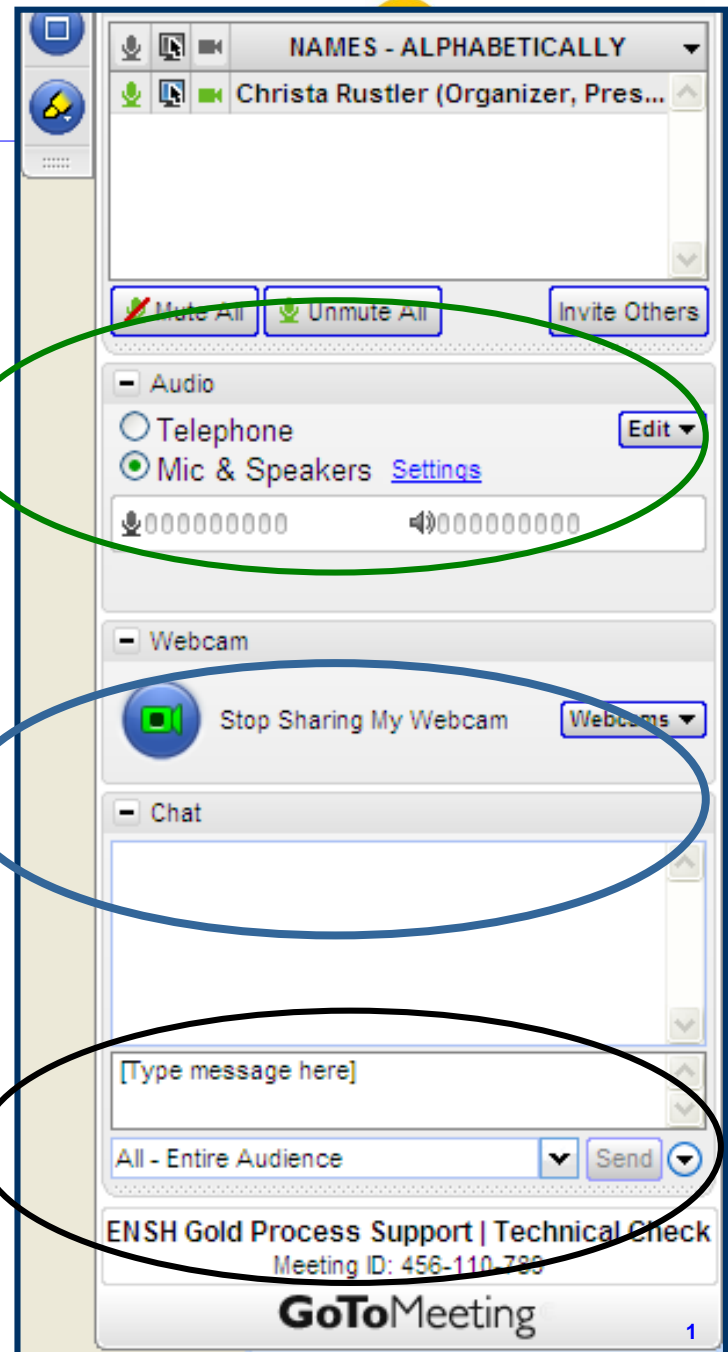
mic & speakers here

2. Can you see me?

We will not use webcams during the meeting to ensure better data transfer

3. You can type messages

here – to all or just to me





**GOLD
FORUM**₂₀₁₈

GOLD FORUM Process 2018/19

Information Session

Kick-Off Meeting

Tuesday, June 12th 2018

Thursday, June 14th 2018

**GOLD
FORUM 2018**

WELCOME

**GOLD
FORUM 2018**

GOLD FORUM PROCESS 2018/19



GOLD PROCESS 2018/2019 – COORDINATING TEAM



**GOLD
FORUM
2018**



Susann Koalick (Switzerland)
GOLD Process Lead



Mag. Claudia Kurat (Austria)
GOLD Process 2. Lead



Barbara Strecker (Switzerland)
GOLD Process Administration



Kate Frazer (Ireland) - Invited
GOLD Process External Observer

**GOLD
FORUM
2018**

Gold Forum Process – What is it?



Gold Forum Event 6th June 2018



The Global Network for Tobacco Free Healthcare Services congratulates and welcomes twelve (12) new and three (3) renewal members to the Global GOLD Forum.

Global Network GOLD Forum – What is it?



**GOLD
FORUM** 2018

GLOBAL Recognition

Online platform

<http://www.tobaccofreehealthcare.org/>

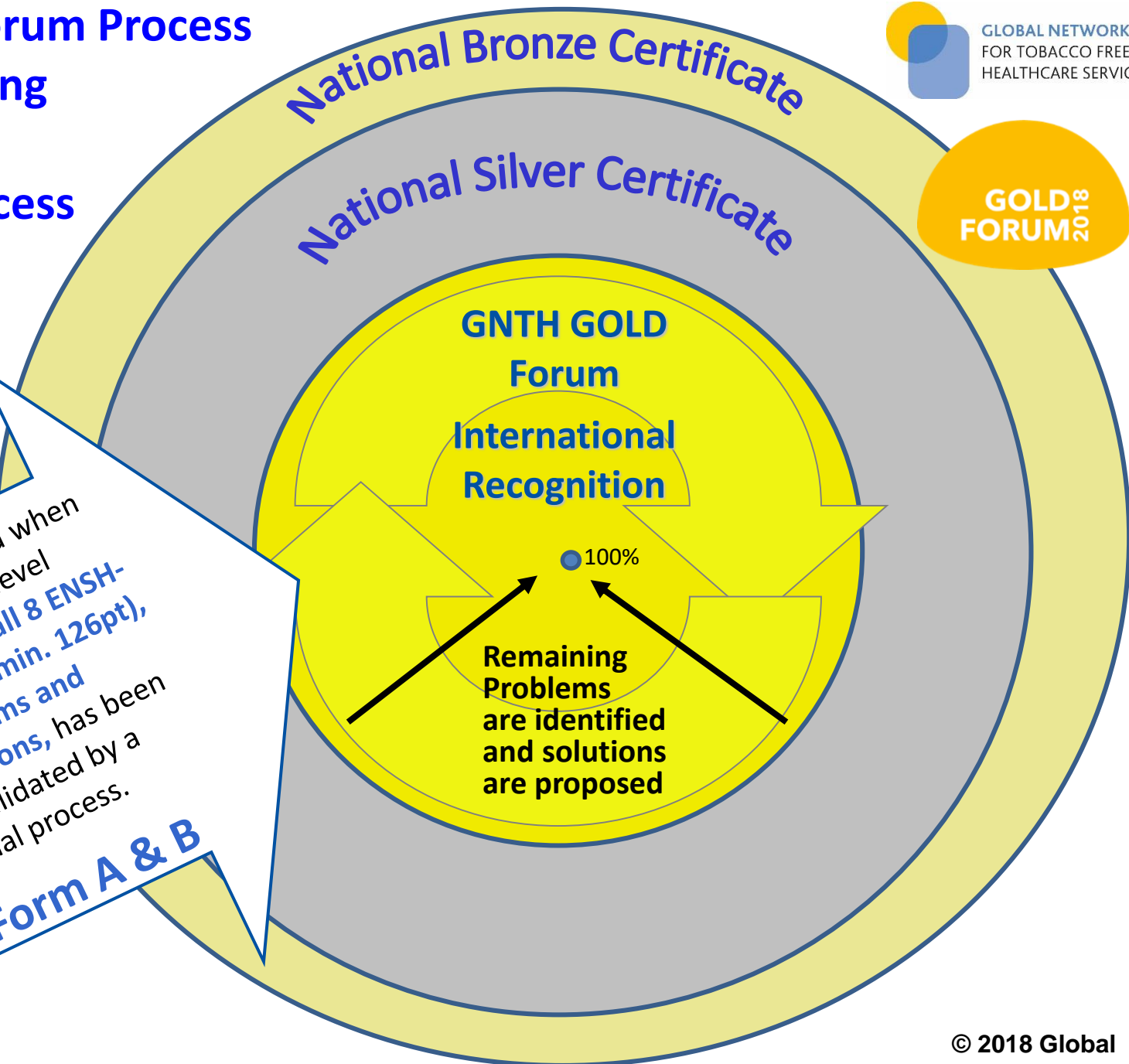
Profiles the highest level of Implementation of the 8 Global-Standards

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Standard 1: Governance and Commitment	STANADRRS IMPLEMENTATION TOOL (enabler)		Goal-Attainment Score			
	Standard 1: Governance and Commitment		0	1	2	3
	IMPLEMENTATION CRITERIA	SELF AUDIT TOOL	No / Not implemented	Less than half implemented	More than half implemented	Yes / Fully implemented
The healthcare organisation has clear and strong leadership to systematically implement a tobacco-free policy	1.1 The healthcare organisation has clear policy documents towards the implementation of the ENSH-Global Standards.	1.1 Policy documents of the healthcare organisation show commitment to implement all ENSH-Global Standards.				
	1.2 The healthcare organisation prohibits the acceptance of any sponsorship or funding from the tobacco industry, as well as the sale of their products and associated devices/e-cigarettes	1.2.1 The healthcare organisation prohibits the acceptance of tobacco industry sponsorship and funding.				
		1.2.2 The healthcare organisation prohibits the sale of tobacco products and associated devices/e-cigarettes.				
	1.3 The healthcare organisation identifies clear accountability for all levels and aspects of policy implementation.	1.3.1 A senior manager has responsibility for the implementation of the tobacco-free policy.				
		1.3.2 Accountability is assigned at all levels and for all aspects of policy implementation.				
	1.4 The healthcare organisation's staff employment documents (including subcontracts and documents with other agencies that work within the healthcare organisation) require commitment by all staff to the organisation's tobacco-free policy.	1.4.1 Staff employment documents require staff commitment to the healthcare organisation's tobacco-free policy.				
		1.4.2 Subcontractor documents require staff adherence to the healthcare organisation's tobacco-free policy.				

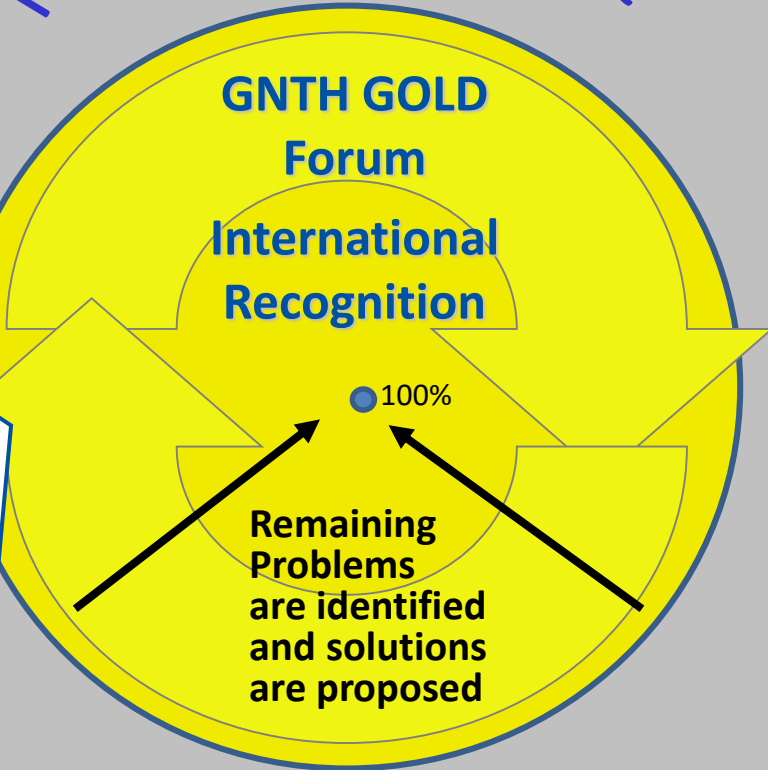
Global Gold Forum Process

Sharing, learning
and
improving process



Nomination is accepted when the self-audited high level implementation of all 8 ENSH-Global standards (min. 126pt), identified problems and proposed solutions, has been verified and validated by a robust national process.

Form A & B



WHO CAN PARTICIPATE ?



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Any healthcare services that fulfils the nomination criteria should be encouraged to participate

Candidate(s) must be nominated to the Global Network Coordinating Centre by an authorized submitter.

An authorised submitter is any one of the following :

- Lead or network coordinator of a member network
- Representative from a relevant national organisation involved in tobacco control (ie.HPH)
- Representative of a public health organisation (such as Public Health Department of the relevant territory)

Responsibilities

- Verifying and Validating high-level implementation is the responsibility of the national process
- Providing clear information and evidence that high-level implementation is and was found in place is the responsibility of the national submitter
- Understand the processes used and quality of the results achieved is the responsibility of the Jury Team
- Providing information on the processes used and quality of the results achieved is the responsibility of the nominated candidate

National/Regional Validation Processes

The Global Network defines an external national/regional process as:

“A process external to the healthcare service, carried out by experts in tobacco control, health promotion and/or service user quality and safety and are trained in the implementing the Global Standards and the self-audit tool.”

Key aspects of the external process include:

- Review of documentation and data
- On-site visit and/or peer-review process

There should be an identified lead to oversee the process and act as the authorised submitter for nominations to the GOLD Process

GOLD Forum Membership



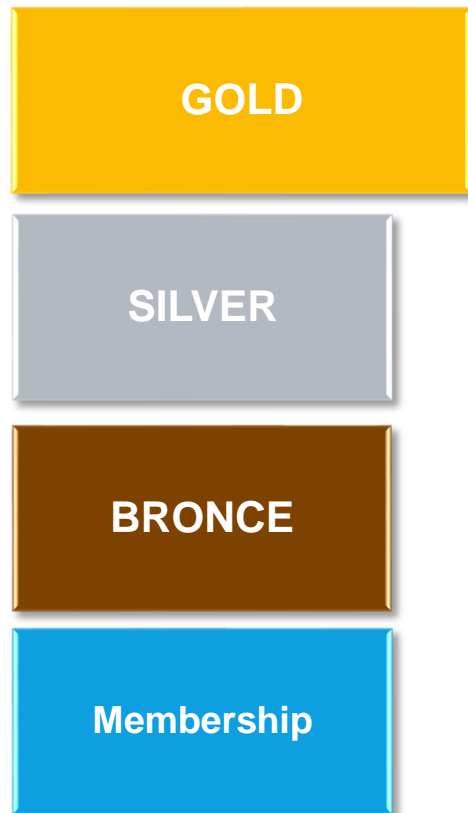
Successful candidates in a GOLD Forum Process are awarded this recognition and GOLD Forum membership is for a period of 4 years

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2018**

Requirements for Nomination



Nomination Requirements



1. Self-Audit score of ≥ 126 (Standards 1-8)
High quality implementation is achieved in all key areas
2. High level implementation must have been verified and validated by an external national/regional process
3. Nomination is by an authorized submitter
4. Submission of contact details for a key person within the nominated healthcare service
5. Acceptance that application is peer-reviewed by a Jury Team assigned within the GOLD Forum Process
6. Payment of application fee (500 euro)



Nomination Requirements



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GOLD Level
Self Audit score \geq 126 points

Nomination Requirements



**Strong leadership -
Systematic implementation
Tobacco – free policy**

Nomination Requirements



**Systematic in
Communication
Education and Training
Tobacco Cessation Programmes**

Nomination Requirements



Tobacco-free Healthcare Environment

Nomination Requirements



Systematic Health Promotion Programme
Tobacco – free Culture
among All Staff

Nomination Requirements



Engagement in
Community Regional/National
Tobacco-Free Activities

Nomination Requirements



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2018

Systematic Monitoring and Evaluation

GOLD PROCESS – APPLICATION FEE (€ 500)

- GOLD Process administration and application review
- Online support during the Process and expert feedback
- Awarding of the GOLD Forum Certificate, Glass Globe and Membership of the Global GOLD FORUM (when successful)
- Invitation to present at the GOLD Forum Event (held in conjunction with the 27th International HPH Conference)
- Free Registration Fee to Gold Forum Event
- Recognition and profile on the GOLD FORUM platform on the Global website

Format and Timeframe 2018 / 19

Form A

National Validation Process Form A



FORM A: What is the purpose of it?



The Jury needs to understand

1. The national tobacco control situation, in general and that specific to healthcare services
2. How candidates were selected for nomination (i.e. self audit, other activities to find out high implementation level)
3. What is the validation process on national/ regional level:
 - How is insight gained and evidence presented on the implementation process used by the candidate?
 - What other processes are used, how is the reliability of the evidence of the reported results verified?

FORM A: There are 3 Parts to FORM A

Part 1: **National Tobacco Control** -Information on the situation at the regional and/or national level.

Part 2: **National/Regional Process** - Measures and process used at the regional/national level to externally verify and validate the self-audited high-level implementation

Part 3: **Nomination Form** - national submitter is responsible for outlining in this Part sufficient information to demonstrate that the nominated candidate has fulfilled the nomination criteria completely and what was found (briefly) in the national process to support their nomination for recognition.

Note: complete a separate Part 3 for each candidate(copy and paste). **All nominated candidates must be included in the same FORM A, one below the other.**

Form B

Candidate Nomination Report Form B



FORM B: What is its the purpose ?

The nominated candidate has responsibility to outline in FORM B implemented good practice and measures proposed to sustain and improve quality implementation of the Global Standards into the future.

Provide structured information on the whole implementation process:

- ✓ Measures, sustainability and future plans
- ✓ Supportive evidence
- ✓ Comments of the national coordinator

Form C

Jury Team Report Form C



Form C

Jury Team: Evaluation Feedback





Timeframe 2018 / 2019

JUNE 2018

Call for Nominations

- Members are informed and submission of nominations to the GOLD Forum Process encouraged
- 2nd Kick off meeting General Information GOLD Forum Process for Submitter, Jury Member, Healthcare Services

JULY / SEPTEMBER 2018

Submission of candidates Form A

The authorised Submitter must provide in the “FORM A”:

- Information on the national situation for Tobacco Control
- describe the national verification and validation process used “FORM A”.
- information from the national process for each nominated candidate.

Documentation must be submitted by the authorised Submitter before the deadline to the Global Network Coordinating Center.

Nominations close in September with candidates confirmed for the GOLD Process 2018/19.

SUBMISSION: 01/9/2019 - 17/09/2018

October/December 2018

Decision Form A / Inviting Form B

- All accepted nominations will then be invited to submit” Form B” to provide additional data and to highlight innovative and good practice
- Form B can be completed with the support of the authorised Submitter
- National/Regional coordinators will be assigned to Jury Team(s) to examine candidates from other networks and not from their own
- Candidate application fee €500 is applied now
- **Decision FORM A: 20/09/2018 - 07/11/2018**
- **Submit FORM B: 11/11/2019 - 11/12/2018**

December 2018 / March 2019

Examination of candidates by the Jury Teams

- The Jury Team assigned to accepted candidates will examine the candidate's FORM B to identify innovative and good practice for sharing
- All candidates are reviewed at a Jury meeting in February after which the final jury decision will then be announced
- Each candidate will receive a full feedback report FORM C and new GOLD Forum Members an invitation to participate at the GOLD Forum Event

- **Final Decision DEADLINE: 14/12/2018 – 20/02/2019**
- **Return of the FORM C: 20/02/2019 – 03/03/2019**

Jury

Criteria for Jury Panel Participation

- Previous Jury member or Auditor with a certification process
- Experts with Experience implementing Global standards at organisational and/or regional/national levels
- Experts with Experience in Tobacco prevention and health promotion quality management in healthcare services and understanding of the Global standards
- Representatives of Existing Gold Forum Members

GOLD Process – Jury Panel

Jury Members are invited to join a Jury Panel at the start of the GOLD Process

Nominated Candidates to the GOLD Process will be reviewed by a Jury Team

- **Each Jury Team will be composed of 2 experts**
- **A Jury Trainee is possible in a (max 3) Jury Team**
- **Jury Members must agree to abide by the Global Network Code of Conduct and its requirement for disclosing real or perceived Conflicts of interest at all times**

Jury Teams are formed from the Jury Panel and candidates are assigned by the GOLD Process Lead team.

GOLD FORUM EVENT

2019

New members are invited to participate and share their experiences at the Gold Forum event and receive the Certificate and the GOLD Award

- Next GOLD Forum Event will take place at the 27th International HPH Conference in Warsaw
- Membership of the GNTH-Global GOLD Forum lasts for a period of 4 years

Thank you for your attention!



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We will be happy to assist you!