

GOLD FORUM Process 2020/21

Information Presentation



**GOLD
FORUM 2020**

WELCOME

**GOLD
FORUM
2020**

GOLD FORUM Process 2020/21



Gold Forum Process – What is it?



Global Network GOLD Forum – What is it?



**GOLD
FORUM** 2020

GLOBAL Recognition
Online platform

<https://www.tobaccofreehealthcare.org/gold-forum/overview-gold-forum>

Profiles the highest Level of Implementation of the 8 Global-Standards

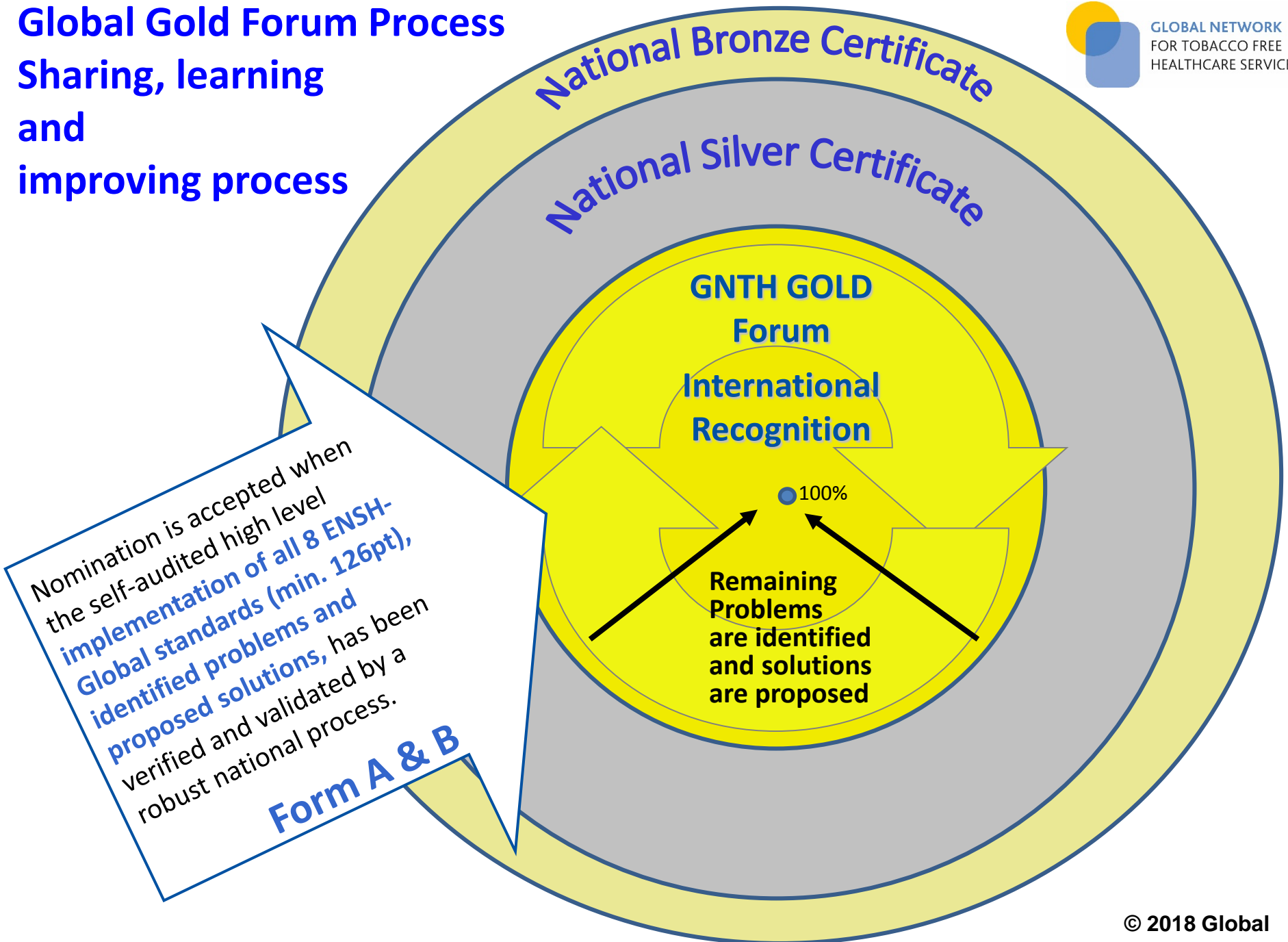


<https://www.tobaccofreehealthcare.org/standards/overview>



Global Gold Forum Process

Sharing, learning
and
improving process



Nomination is accepted when the self-audited high level **implementation of all 8 ENSH-Global standards (min. 126pt), identified problems and proposed solutions**, has been verified and validated by a robust national process.

Form A & B

WHO CAN PARTICIPATE ?

Any healthcare service that fulfils the nomination criteria should be encouraged to participate

Candidate(s) must be nominated to the Global Network Coordinating Centre by an authorized submitter.

An authorized submitter is any one of the following :

Lead or network coordinator of a member network

- Representative from a relevant national organization involved in tobacco control (ie.HPH)
- Representative of a public health organization (such as Public Health Department of the relevant territory)

Responsibilities

- Verifying and Validating high-level implementation is the responsibility of the national process
- Providing clear information and evidence of that high-level implementation is in place is the national responsibility of the national submitter
- Understand the processes used and quality of the results achieved is the responsibility of the Jury Team
- Providing information on the processes used and quality of the results achieved is the responsibility of the nominated candidate

National/Regional Validation Processes

GNTN-defines an external national/regional process as:

“A process external to the healthcare service, carried out by experts in tobacco control, health promotion and/or service user quality and safety and are trained in the implementing the Global Standards and the self-audit tool.”

Key aspects of the external process include:

- Review of documentation and data
- On-site visit and/or peer-review process

There should be an identified lead to oversee the process and act as the authorized submitter for nominations to the GOLD Process

GOLD Forum Membership



Successful candidates in a GOLD Forum Process
are awarded this recognition and
GOLD Forum membership for a period of 4 years



GOLD FORUM MEMBER`S 2019

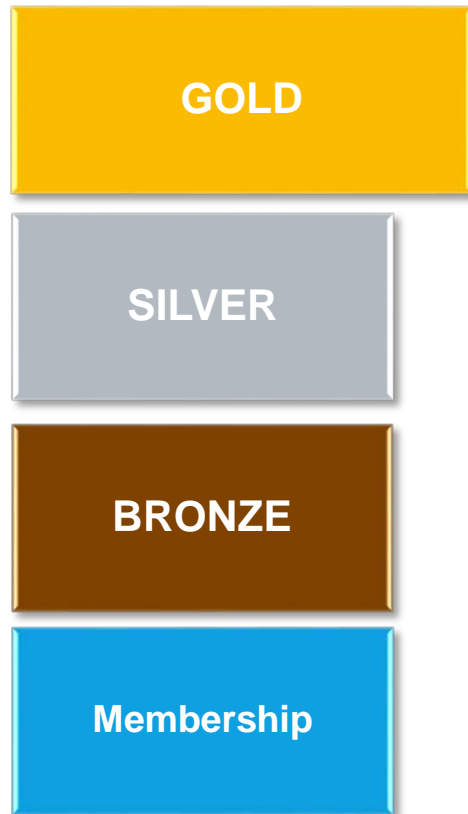
GOLD FORUM EVENT 2019



Requirements for Nomination



Nomination Requirements



1. Self-Audit score of ≥ 126
(Standards 1-8)
High quality implementation is achieved in all key areas
2. High level implementation must have been verified and validated by an external national/regional process
3. Nomination is by an authorized submitter
4. Submission of contact details for a key person within the nominated healthcare service
5. Acceptance that application is peer-reviewed by a Jury Team assigned within the GOLD Forum Process
6. Payment of application fee (500 euro)

Nomination Requirements

GOVERNANCE AND COMMITMENT

- Written tobacco free policy addresses each of the Global Network Standards
- Documents show active engagement and assignment of senior managers
- A strategy and updated action plan guides implementation
- Funding is allocated in financial documents
- Personnel are allocated in human resources documents
- Non-acceptance of tobacco industry sponsorship and funding, sale, distribution and advertisement of tobacco products

Nomination Requirements

COMMUNICATION

- A clear communication plan informs staff, patients and community
- Tools/materials for communicating the policy with staff, students, subcontractors and agency staff are evident and up to date
- Tools/materials for communicating the policy with service users, visitors and the community are evident and up to date

Nomination Requirements

EDUCATION AND TRAINING

- An education and training strategy is in place
- All required types/levels of tobacco cessation training are provided
- Training program/documents/materials reflect current best practice
- Organization Chart identifies staff for different types of training

Nomination Requirements

TOBACCO CESSATION PROGRAM

- The healthcare organization has a systematic procedure in place to identify, diagnose and document the tobacco addiction/ dependence status of service users (including users of associated devices/e-cigarettes)
- Information about the risk of tobacco consumption (including the use of associated devices/e-cigarettes) and tobacco cessation methods is widely available for all service users.
- The healthcare organization has a tobacco cessation service or a referral system to a service that provides treatment for tobacco addiction/dependence in line with researched best practice.
- No or % of referrals to the cessation service followed up in accordance with national standard

Nomination Requirements TOBACCO-FREE ENVIRONMENT

- Tobacco-free environment is in place
- Tobacco and associated devices/e-cigarettes are not sold, distributed or advertised within the organization
- Monitoring tools and process maintain the tobacco-free environment
- All infringements of the policy are monitored and recorded
- A procedure is in place to manage any and all exceptional circumstances

Nomination Requirements HEALTHY WORKPLACE

- An implemented workplace program promotes the health of all working within the organization
- Process /Procedures identify tobacco and associated devices/e-cigarettes users, offer help and provide access to a tobacco cessation service to all tobacco users among staff
- Employment contracts include statements about commitment by staff to organizational tobacco-free environment and culture
- Staff policies describe or outline requirements of the staff exemplary role in accordance with national legislation and WHO CODE OF PRACTICE FOR HEALTH CARE PERSONNEL

Nomination Requirements

COMMUNITY ENGAGEMENT

REGIONAL/NATIONAL TOBACCO-FREE ACTIVITIES

- A strategy and action plan guides tobacco-free activities
- Engagement in regional and/or national tobacco-free activities
- Project reports of activities ie participation in national or WNTD
- Number and/or list of activities engaged in with local community partner's in the past year
- Number and/or list of partners worked with in the past year to promote tobacco control
- Actions or events for specific targeted groups

Nomination Requirements

SYSTEMATIC MONITORING AND EVALUATION

- Data collection systems support systematic monitoring & evaluation
- Data collection systems include feedback from staff and service users
- Quality improvement and sustainment plans are annually documented

GOLD PROCESS – APPLICATION FEE (€500)

- GOLD Process administration and application review
- Online support during the Process and expert feedback
- Awarding of the GOLD Forum Certificate, Glass Globe and Membership of the Global GOLD FORUM (when successful)
- Invitation to present at the GOLD Forum Event (held in conjunction with the 29th International HPH Conference)
- Free Registration Fee to Gold Forum Event
- Recognition and profile on the GOLD FORUM platform on the Global website



Documentation FORM A / B / C

Form A

National Validation Process Form A



FORM A: What is the purpose of it?

The Jury needs to understand

1. The national situation of tobacco control in general and specific in health care services
2. How candidates were selected for nomination (i.e. self audit, other activities to find out high implementation level)
3. What was the validation process on national/ regional level:
 - How you gained insight into the implementation process of the candidate
 - What was the process how you verified the reliability of the evidence of the reported results

Form B

**Candidate
Nomination Report
Form B**



FORM B: What is the purpose of it?

The national submitter has responsibility for outlining in FORM B sufficient information that demonstrates that the nominated candidate has fulfilled the nomination criteria completely. The nominated candidate has responsibility to outline in FORM B implemented good practice and measures proposed to sustain and improve quality implementation of the Global Standards into the future.

Provide structured information on the whole implementation process:

- ✓ Measures, sustainability and future plans
- ✓ Supportive evidence
- ✓ Comments of the national coordinator

Form C

Jury Team Report Form C



Form C

Jury Team: Evaluation Feedback



Jury

Criteria for Jury Panel Participation

- Previous Jury member or Auditor with Certification Process
- Experts with Experience implementing Global standards at organisational and/or regional/national levels
- Experts with experience in tobacco prevention and health promotion quality management in healthcare services and understanding of the Global Standards
- Representatives of Existing Gold Forum Members

GOLD Process – Jury Panel

Jury Members are invited to join a Jury Panel at the start of the GOLD Process

Nominated Candidates to the GOLD Process will be reviewed by a Jury Team

- **Each Jury Team will be composed of 2 experts**
- **A Jury Trainee is possible in a (max 3) Jury Team**
- **Jury Members must sign the GNTH Disclosure of Conflict of interest**

Jury Teams are formed from the Jury Panel and candidates are assigned by the GOLD Process Lead team.

GOLD FORUM EVENT

2021

New members are invited to participate and share their experiences at the Gold Forum event and receive the Certificate and the GOLD Award

- Next GOLD Forum Event will take place at the 29th International HPH Conference
- Membership of the GNTH-Global GOLD Forum lasts for a period of 4 years



GOLD FORUM EVENT